

**ARTICLE VIII.**  
**Committees, Taskforces, and Liaisons**

**Section 1.     Authority**

The Board may act by and through such committees, taskforces, and liaisons, including Board committees (Executive Committee) and operations committees (standing committees), taskforces, and liaisons. Each such committee, taskforce, and liaison shall have such duties and responsibilities as shall be granted from time to time by the Board. Each such committee and task force shall at all times be subject to the control and direction of the Board. Members of Board committees must be Directors.

**Section 2.     Executive Committee**

The Executive Committee shall consist of the President, the President-Elect, the Past President, the Presidential Advisor, the Secretary, Treasurer, and Executive Director. The Executive Committee will assist the President in the administrative functions of the Association not requiring Board decisions. The Executive Committee meets as determined by the President or President-Elect in the President's absence. The Executive Committee shall appoint the general counsel of the Association, subject to the approval of a majority of a quorum of the Board.

- (a)     The Executive Committee shall make a report to the members present at the annual business meeting. The action of the Executive Committee shall not conflict with the Articles of Incorporation, recorded votes of the Board of Directors, these Bylaws, or the Act.
- (b)     The chair of the Executive Committee shall be, in order of precedence, the President, Past-President, and President-Elect.

**Section 3.     Taskforces**

Taskforces are created to work on short-term issues and agendas. Taskforces typically last one year or less. Taskforces may be authorized by the Board. Each taskforce will have a defined goal and a specific time to accomplish the task. If taskforces continue for longer than one year, a majority of a quorum of the Board shall determine if the taskforce should be transformed into a standing committee.

**Section 4.     Liaisons**

Liaisons have a defined goal which includes coordination with other state or national organizations for the good of the Association.

**Section 5.     Liaisons, Committee and Taskforce Chairs**

Liaisons and Chairs of all standing committees and taskforces shall be appointed each year by the President, subject to approval by the Board of Directors by a majority vote of a quorum. With the approval of a majority of a quorum of the Board, these appointments may also be made by

the President-Elect in anticipation of ascending to the President during the last (2) two months of his/her President-Elect year. Liaisons and Chairs of committees and taskforces serve at the pleasure of the President and Board and can be relieved of their position by the simple majority vote of a quorum of the Board. Liaisons and Chairs can be re-appointed by the incoming President up to a term limit of three (3) consecutive years. If there is a compelling reason, the Board may vote by a majority of a quorum of the Board to extend a Liaison or Chair's term of service past three consecutive years. Term limited Liaisons or Chairs may serve again as Liaison or Chair of the same committee or liaison position after an interval of two (2) years. Liaisons or Chairs who are term limited for one committee or position may still serve in another liaison position or as Chair of another committee without waiting for an interval of two years. Term limited chairs may still immediately be members of the committee or taskforce which they chaired.

It is the responsibility of each liaison or committee or taskforce chair to advise the Board if they have been grieved or have come under any other situation that might prevent them from executing their duties for the good of the Association. The individual shall resign their position if disciplinary action is resolved adversely to the Board member by the Board of Examiners, APA or any other applicable professional organization. If a Board member must resign due to the above reasons they may remain a CPA member.

The duties of Liaisons and Chairs shall be those specified and delegated by the President and Board. Duties shall be accomplished by the timelines set forth by the Board unless there is a compelling reason for such timelines not to be met which are accepted by the Board. Liaisons and Chairs shall apprise the Board of their CPA related activities at least three times per year in person or in writing. Liaisons and Chairs shall also update relevant policies and procedures on an annual basis subject to majority approval of a quorum of the Board. Policies and Procedures are subject to the Bylaws, Articles of CPA, and the Act. The President shall review the entire list of Liaisons, standing Committees and Taskforces each year and shall recommend to the Board such changes in their number, character and organization as may seem desirable. Any changes will be made by majority approval of a quorum of the Board.

## **Section 6. Current Standing Committees, Taskforces, and Liaisons**

The standing committees of the Association shall be:

- (a) Communications
- (b) Community Service
- (c) Early Career Psychologist
- (d) Ethics
- (e) Finance
- (f) Integrated Care
- (g) Legislative
- (h) Membership
- (i) Nominations
- (j) Policy & Procedures

- (k) Political Action Committee (PAC)
- (l) Program

The Taskforces of the Association shall be:

- (a) Continuing Education
- (b) Forensics

The Liaison positions of the Association shall be:

- (a) APA Council Representative
- (b) APA Diversity Representative
- (c) APA Rural Representative
- (d) Disaster Response Network (DRN)
- (e) Early Career Psychologist Network (ECPN)
- (f) Federal Advocacy Coordinator (FAC)
- (g) Peer Assistance Liaison (PAL)
- (h) Psychology in the Workplace Network (PWN)
- (i) Public Education Campaign Coordinator (PEC)

#### **Section 7. Committee and Taskforce Meetings**

Meetings of each committee or taskforce of the Association may be held at such time and place as are announced at a previous meeting thereof. Meetings of any committee or taskforce may also be called at any time by the Chair or by the President, on at least five (5) days notice by mail, electronic media, or telephone, to each member of the committee. At all meetings of a committee or taskforce, each member thereof shall be entitled to cast one vote on any questions coming before such meetings. The vote will be by simple majority of the committee or taskforce.

#### **Section 8. Liaison, Committee and Taskforce Coordination**

The President may assemble the liaisons, committee and taskforce chairs, or their designees in order to coordinate activities. The assembled liaisons, committee and taskforce chairs shall not have the voting or policy-making power afforded only to the Board, but may produce actions subject to the approval of the Board. The President must apprise the Board of all actions of the assembled liaisons, committee and task force chairs.

#### **Section 9. Special Procedures for Selection of Ethics Committee Members**

The Ethics Committee is responsible for creating policies and procedures for committee operations including the filling of membership positions. These policies and procedures will be subject to the approval of a majority of a quorum of the Board. Following these policies and procedures, nominees shall be presented to the Board for final selection.